

SCHOOL CAPTAIN

YEAR LEVELS: Year 12

POSITION DESCRIPTION:

The School Captains are the representatives of the whole student body at Brentwood Secondary College both on campus and within the community.

Expectations:

1. To uphold the school rules by being a role model and through the encouragement of other students particularly regarding punctuality, uniform, and positive behaviour.
2. To encourage student participation and school spirit in co-curricular events and activities.
3. To lead and encourage student leadership.
4. To form and chair the Brentwood Student Executive made up of representatives from each of the Year Levels 7 – 12.
5. To liaise with the Principal and Assistant Principals on a regular basis to raise concerns and to participate in discussion forums.
6. To support the Vice Captains with the formation and management of the Year 12 Executive.
7. To speak at Junior and Senior School Assemblies.
8. To mentor aspiring leaders by supporting leaders in other year levels.
9. To prepare and deliver the Valedictory Speech.
10. To organise and run the final Year 12 Assembly, Year 12 Formal and Valedictory Dinner with the Vice Captains and Year 12 Executive.

TIME COMMITMENT:

One year, activities are run throughout the year, meetings as required.

SKILLS REQUIRED:

1. Demonstrated previous leadership skills
2. Demonstrated communication skills including an ability to speak individually and in public
3. Willingness to lead by example by upholding the values and rules of the school
4. Ability to gain support from the student body
5. Good academic record
6. Organisational skills
7. Record of participation in co-curricular events and activities
8. Ability to relate to a wide range of age groups including staff members
9. Demonstrated ability to show vision and how to implement this vision

HOW TO APPLY:

Prospective applicants wishing to become School Captains must attend a workshop at the end of Year 11 that focuses on student leadership. The next step is for prospective captains to nominate themselves by completing a written application which includes a written reference by a teacher.

The written applications are read by the Selection Panel and a number of applicants are short-listed for interviews. The panel will then conduct the interviews and will make a recommendation to the Principal. When the successful applicants have been agreed upon, the Panel Chairperson will contact all interviewees to notify them of the outcome.

The panel members will include the Head of Senior School, a Student Manager from Senior School, the Director of Student Leadership, a member of the Principal Team and where available the current School Captains.