

Enrolment

As a school within the Victorian public school sector, Brentwood Secondary College will comply with all government and department enrolment requirements. As designated by the North Eastern Victoria Regional Director, the school has a restricted enrolment however it will take all students who make inquiries from its designated neighbourhood.

All students and a family member or a caregiver (excluding Year 6 to 7 transition) will be interviewed by a senior member of the teaching staff prior to enrolment to ascertain an appropriate year level and learning program.

The enrolment policy of the school will take account of all requirements of laws relating to discrimination, equal opportunity, privacy and immunisation. It will also take into account the Department of Education's policy on the priority order of placement. See below

Priority Order of Placement

Where there are insufficient places at a school for all students who seek entry, students are enrolled in the following priority order:

- 1. Students for whom the school is the designated neighbourhood school.*
- 2. Students with a sibling at the same permanent address who are attending the school at the same time.*
- 3. Where the regional director has restricted the enrolment, students who reside nearest the school.*
- 4. Students seeking enrolment on specific curriculum grounds.*
- 5. All other students in order of closeness of their home to the school.*
- 6. In exceptional circumstances, compassionate grounds.*

Brentwood Secondary College is an inclusive school and it will provide programs for all enrollees. A program for students with a disability will cater for funded students who have special learning needs.

An enrolment register will be maintained. The enrolment register will be kept up to date by a dedicated member of the school office staff. Changes to the register will be done on a weekly basis to reflect current student numbers and movement of students into and out of the school. Student destinations will be tracked.

International students will be enrolled in a manner consistent with the guidelines for enrolment of international students of the Department of Education and Early Childhood Development.

Ratified by School Council 22 May 2017