

Purpose:

To explain to our school community Brentwood Secondary College's policy requirements, and expectations regarding the safe and appropriate use of personal mobile devices by students, at school or during school activities.

Scope:

This policy applies to:

1. All students at Brentwood Secondary College and,
2. All personal mobile devices that have not been approved by Brentwood Secondary College for the purpose of carrying out and engaging in the teaching and learning of the curriculum.

Definitions:

Personal mobile devices are communication devices such as mobile phones and smart watches. This policy does not include laptop computers.

Policy:

Brentwood Secondary College understands that students may bring a personal mobile device to school, particularly if they are travelling independently to and from school or to extra-curricular activities. During class time mobile phones must be switched off or locked securely in the student's locker.

Personal mobile device use

Personal mobile devices must not be used:

- during class or assemblies or in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gym
- during exams and assessments.

Students who use their personal mobile device inappropriately at school may be issued with consequences consistent with our school's *Student Wellbeing and Engagement* and/or *Bullying* policies.

In some circumstances, students' personal mobile devices may be confiscated and stored securely at the House Hub. In these circumstances, the mobile device will usually be returned to the student or their parent/carer at the end of the school day.

Students are permitted to access their personal mobile devices during lunchtime and recess only, unless otherwise authorised by a supervising teacher e.g. where personal devices may be used for e-learning or other learning activities.

Insurance

Students are responsible for their personal mobile device. Please note that the Brentwood Secondary College does not have accident insurance for accidental property damage. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items, including personal mobile devices that may be brought to school. Students are responsible for items brought to school.

Camps and excursions

In some circumstances, students may not be allowed to bring their personal mobile device (including iPads) on overnight school camps or excursions. Brentwood Secondary College will provide students and their parents/carers with information about items that cannot be brought to special activities and events, including personal mobile devices.

Related Policies and Resources

- [Digital Technologies Policy](#)
- [Student Engagement Policy](#)
- School Policy and Advisory Guide: [Students Using Mobile Phones](#)
- [School Policy and Advisory Guide: Ban, Search and Seize Harmful Items](#)

Review Cycle and Evaluation:

This policy was last updated on Mon 24 June, 2019 and is scheduled for review in 2022 or sooner if required.

Consultation:

Approved by Council on: 24 June 2019